

## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO. 05/2024

No. 20, Ward Place Colombo 07

October 01, 2024

Vice-Chancellors of Universities Rectors of Campuses Directors of Institutes

COMPOSITION OF THE SELECTION COMMITTEE FOR THE POST OF TEACHER, OTHER THAN THAT OF SENIOR PROFESSOR/PROFESSOR/ASSOCIATE PROFESSOR OR LIBRARIAN/DEPUTY LIBRARIAN

Your reference is invited to the Composition of the Selection Committee for the post of teacher, other than that of Senior Professor/Professor/Associate Professor or Librarian/Deputy Librarian, specified in sub-paragraph 8.1 of Appendix I of the Establishments Code of the UGC and Higher Educational Institutions/Institutes - 2023 which was issued via Establishments Circular Letter No. 08/2023 of 03.10.2023 to be effective from 07.09.2023.

- 2. The Commission at its 1132<sup>nd</sup> meeting held on 05.09.2024, noted that still several Higher Educational Institutions/Institutes are not aware of revised provisions of the Establishments Code of the UGC and Higher Educational Institutions/Institutes 2023 which was issued via Establishments Circular Letter No. 08/2023 of 03.10.2023 to be effective from 07.09.2023, including the change of composition of the Selection Committee for the post of teacher, other than that of Senior Professor/Professor/Associate Professor or Librarian/Deputy Librarian.
- 3. Accordingly, the Commission decided to inform you to strictly adhere to the composition of the Selection Committee for the post of teacher, other than that of Senior Professor/Professor/Associate Professor or Librarian/Deputy Librarian, specified in subparagraph 8.1 of Appendix I of the Establishments Code of the UGC and Higher Educational Institutions/Institutes 2023, for the relevant Selection Committees summoned on or after October 01, 2024.
- 4. Further, apart from the above, you are hereby informed to comply with the provisions of the Establishments Code of the UGC and Higher Educational Institutions/Institutes 2023 which was issued via Establishments Circular Letter No. 08/2023 of 03.10.2023 to be effective from 07.09.2023.

5. Please take action accordingly.

Senior Prof. Sampath Amaratunge

Chairman

## Copies:

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- 2. Vice-Chairman/UGC
- 3. Members of the UGC
- 4. Secretary/UGC
- 5. Registrars of Universities
- 6. Deans of Faculties
- 7. Accountant/UGC
- 8. Bursars of Universities
- 9. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
- 10. Deputy Registrars/Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
- 11. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
- 12. Internal Auditor/UGC
- 13. Chairman's Office/UGC
- 14. Govt. Audit Superintendents of Universities
- 15. Snr. Asst. Int. Auditors of HEIs
- 16. Secretaries of Trade Unions
- 17. Auditor-General

File No. UGC/HR/2/3/85